

Council Present: Rich Pohlmeier, Lori Copler, Jesse Messner, Curt Carrigan, Andrea Matheny

Staff Present: Lori Cacka, Karl Koford, Chad Draeger

Visitors: Jamie Bah, Jeff Bertrum

Mayor Pohlmeier called the meeting to order.

Motion by Council Member Carrigan, seconded by Mayor Pohlmeier and carried to approve the consent agenda as follows: Approve minutes of the regular meeting on 2/6/2024. Approve March Treasurers Report. Approve payment of the claims and payroll including check numbers 46177-46237, 281-289, 800433-800444 in the amount of \$637,853.33. Approve new bills written/to be written. **2024 – 016**

Jamie Bah came to talk to Council about a tree branch that broke off and hit his car last fall. He would like to have the tree cut down. Because the tree has caused damage, council suggested that Public Works add that tree to the list that needs to be taken down.

BE IT RESOLVED by the City Council of Brownton, to approve that the tree on 7th Ave S in front of 251 be cut down to prevent any more damage.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 017**

Jeff Bertrum with West Central Sanitation came to talk about the optional 2-1 year extensions on their current contract. He gave an update on the rates and reasons behind the 10% increase the next 2 years. West Central Management will get a letter to send out on the increase. We also asked him about community cleanup day. City could pay the disposal. Some charge their residents something and some charge residents the total fee. The clerk will work with them to figure out how we want to move forward with a recycling pickup day. Come back next month with dates and ideas.

BE IT RESOLVED by the City Council of Brownton, to approve the 2-1 year extensions on the current West Central Sanitation contracts for 2024-2025 and 2025-2026 with an increase of 10% each year.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Carrigan and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 018**

Public Works submitted their report. Seal coat & Fog seal-Pearson-\$46,111.48, MP-cracksealing-\$8,750 was the low bids.

BE IT RESOLVED by the City Council of Brownton, to approve the seal coat and fog seal quotes from Pearson Bros and the crack seal quote from MP Asphalt for \$8,750.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2024 – 019**

Quotes to repair pump 1 at main lift station(\$4272.48) and to replace an impeller(\$2694) on pump 2 in the retention tank were discussed. Minnesota Pump Works found these issues when they came out for the annual inspections.

BE IT RESOLVED by the City Council of Brownton, to approve 2 quotes from Minnesota Pump Works to repair pump 1 at the main lift station at \$4,272.48 and replace an impeller on pump 2 at the retention tank for \$2,694.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Mayor Pohlmeier, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted.
2024 – 020

The medium voltage underground project quote from Design Electric was received today and presented. There are some items that were not included and would need to be done by another company. The total quote is for \$139,777. Questions brought up were, how much will it cost us in years to come, is the cost worth the end result? Our long term goal is to get all electric underground. Try to get another quote on the project. Bucket truck needs to have some maintenance done. The fiberglass side boxes are rusting and need to be fixed. They will look at an oil leak. There is a tree on 6th Ave S that is on the boulevard that is rotting and needs to be cut down.

Chief Koford submitted their report. The addition of a new part time officer is almost complete and he ready to be scheduled. Blight inspections have started.

The Clerk has received the new dental and health insurance rates for the coming year from Westlund & Associates. The dental will remain the same and there is a 2.87% increase in the health insurance, an increase of \$108.96 a month. The Clerk will check to find out where that money goes if we do get a refund back.

BE IT RESOLVED by the City Council of Brownton, to approve the Delta Dental quote with no change to the current rate of \$17.43 starting May 1, 2024.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted.
2024 – 021

BE IT RESOLVED by the City Council of Brownton, to approve the Medica Health Insurance renewal quote with an increase of 2.87% for a new monthly total of \$3,907.03 starting June 1, 2024

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted.
2024 – 022

Liquor and gambling licenses for the BFD Relief Association for Brownton Days were submitted.

BE IT RESOLVED by the City Council of Brownton, to approve the liquor/gambling licenses for the Brownton Fire Department Relief Association to be held on July 19 & 20, 2024 in conjunction with Brownton Days.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Matheny, seconded by Mayor Pohlmeier, and with all present voting in favor thereof, said resolution was declared duly passed and adopted.
2024 – 023

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Recipient</u>	<u>Amount</u>
Kristie Redman	BFD	\$200
Ramaker & Associates	BFD	\$500
Brownton Lions	Community Center Flooring	\$10,000

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in with others, as allowed by law.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Mayor Pohlmeier, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

2024 – 024

Building permits were handed out. The Clerk asked about purchasing an adjustable desk, council approved. SEH has asked the Clerk to be a part of a panel for a session focusing on small city engineering at the annual LMC Conference in June, council approved. Jesse brought up on-call time, the Mayor will make contact with the county on this. The April 9th meeting will be held at the Brownton Fire Hall at 7 p.m.

Meeting was adjourned.

Minutes to be presented for approval 4/9/2024

Lori Cacka, City Clerk

<u>Check#</u>	<u>Date:</u>	<u>Paid To:</u>	<u>Purpose:</u>	<u>Amount</u>
281	01/02/2024	AT & T MOBILE	dec billing	\$ 125.14
282	01/02/2024	DELTA DENTAL PLAN OF MINNESOTA	jan billing	\$ 151.52
283	01/02/2024	RS FIBER COOP	dec billing	\$ 598.85
284	01/02/2024	USDA-RD LOAN PYMT	2024 loan pyment	\$ 188,968.52
285	01/17/2024	CHASE CARD SERVICES	dec billing	\$ 4,756.43
286	01/17/2024	FURTHER	monthly billing	\$ 18.00
287	01/17/2024	MEDICA	feb billing	\$ 3,798.07
288	01/17/2024	MN DEPT OF REVENUE SALES	dec tax	\$ 3,669.00
289	01/17/2024	TRI COUNTY WATER	monthly billing	\$ 8.86
46177	01/02/2024	ALEX AIR APPARATUS 2 LLC	compressor service	\$ 837.40
46178	01/02/2024	CHAD DRAEGER	phone stipend	\$ 60.00
46179	01/02/2024	CREATIVE DETAILS	pager decals	\$ 16.00
46180	01/02/2024	FOSTER MECHANICAL	hvac in section 1/2	\$ 1,071.97
46181	01/02/2024	HERALD JOURNAL PUBLISHING	nov/dec billing	\$ 51.00
46182	01/02/2024	JAMES LINDEMAN	rebate	\$ 200.00
46183	01/02/2024	JESSE MESSNER	patches	\$ -
46184	01/02/2024	METRO SALES, INC.	dec billing	\$ 17.34
46185	01/02/2024	MINNESOTA PUMP WORKS	servicer agreement	\$ 1,156.00
46186	01/02/2024	RICH POHLMEIER	phone stipend	\$ 40.00
46187	01/02/2024	SPENCER GLAESER	phone stipend	\$ 20.00
46188	01/02/2024	UTILITY CONSULTANTS, INC.	samples 11/2,22,30 12/7	\$ 1,033.56
46189	01/02/2024	VOLUNTEER FIREFIGHTERS BENEFIT	2024 renewal	\$ 220.00
46190	01/02/2024	XTREME PEST SOLUTIONS	bi-monthly	\$ 125.00
46191	01/08/2024	LORI CACKA	Bi-weekly/Month 1/9/24	\$ 1,393.36
46192	01/08/2024	MARK CACKA	Bi-weekly/Month 1/9/24	\$ 331.02
46193	01/08/2024	CHAD DRAEGER	Bi-weekly/Month 1/9/24	\$ 1,592.81

46194	01/08/2024	SPENCER GLAESER	Bi-weekly/Month 1/9/24	\$ 1,436.37
46195	01/08/2024	BRYAN HASBARGEN	Bi-weekly/Month 1/9/24	\$ 234.66
46196	01/08/2024	DIANA KLABUNDE	Bi-weekly/Month 1/9/24	\$ 711.10
46197	01/08/2024	KARL KOFORD	Bi-weekly/Month 1/9/24	\$ 2,110.93
46198	01/08/2024	BRAXTON STREICH	Bi-weekly/Month 1/9/24	\$ 270.39
46199	01/08/2024	MARK STREICH	Bi-weekly/Month 1/9/24	\$ 731.19
46200	01/08/2024	LARRY WARZECHA	Bi-weekly/Month 1/9/24	\$ 1,726.99
46201	01/17/2024	ANIMAL MEDICAL CENTER ON CROW	animal boarding	\$ 100.00
46202	01/17/2024	ASPEN MILLS	patches	\$ 347.00
46203	01/17/2024	VOID	Void Check	\$ -
46204	01/17/2024	CITY OF BROWNTON	dec billing	\$ 7,151.20
46205	01/17/2024	DVS RENEWAL	5 renewals	\$ 106.25
46206	01/17/2024	EMERGENCY MEDICAL TRAINING SPE	2 training participants	\$ 1,390.00
46207	01/17/2024	GLENCOE COOP ASS'N	dec billing	\$ 1,003.66
46208	01/17/2024	GRACEANN KESLER	acct credit balance	\$ 17.01
46209	01/17/2024	HAWKINS, INC	cylinders/aqua hawk	\$ 1,594.08
46210	01/17/2024	HUTCHINSON UTIL.COMMISSION	trans 12/1-1/1	\$ 15,728.16
46211	01/17/2024	JOHNSON CONTROLS	annual contract	\$ 477.22
46212	01/17/2024	LEAGUE OF MN CITIES	PD online training	\$ 270.00
46213	01/17/2024	MC TREE SERVICES	3rd year project billing	\$ 4,300.00
46214	01/17/2024	MCLEOD COOPERATIVE POWER ASS'N	dec billing	\$ 46.11
46215	01/17/2024	MN MUNICIPAL UTILITIES ASS'N	2024 electric dues	\$ 1,030.00
46216	01/17/2024	MN UI FUND	IS benefit	\$ 97.30
46217	01/17/2024	SCHMIDT ROOFING	comm cntr hail dam roof	\$ 41,423.95
46218	01/17/2024	SECURITY BANK & TRUST	2019A refinance	\$ 164,834.45
46219	01/17/2024	SECURITY BANK & TRUST CO	dec power billing	\$ 34,868.16
46220	01/17/2024	SHORT ELLIOT HENDRICKSON, INC	well replace/gen eng	\$ 3,710.18
46221	01/17/2024	ST OF MN DEPT OF PUBLIC SAFETY	tier II reporting	\$ 100.00
46222	01/17/2024	SURPLUS WAREHOUSE OF WILLMAR	recycle pickup	\$ 460.00
46223	01/17/2024	TITAN MACHINERY - SHAKOPEE	repairs	\$ 523.46
46224	01/17/2024	US BANK	2018C	\$ 65,646.75
46225	01/17/2024	US BANK	RS Fiber	\$ 43,962.64
46226	01/17/2024	WEST CENTRAL SANITATION	extra bag tags	\$ 3,832.17
46227	01/17/2024	XCEL ENERGY	monthly billing	\$ 2,089.66
46228	01/23/2024	LOGAN ANDERSON	Bi-weekly 1/23/24	\$ 234.66
46229	01/23/2024	VOID	Void	\$ -
46230	01/23/2024	LORI CACKA	Bi-weekly 1/23/24	\$ 1,393.36
46231	01/23/2024	CHAD DRAEGER	Bi-weekly 1/23/24	\$ 1,592.82
46232	01/23/2024	SPENCER GLAESER	Bi-weekly 1/23/24	\$ 1,275.63
46233	01/23/2024	BRYAN HASBARGEN	Bi-weekly 1/23/24	\$ 685.93
46234	01/23/2024	DIANA KLABUNDE	Bi-weekly 1/23/24	\$ 711.09
46235	01/23/2024	KARL KOFORD	Bi-weekly 1/23/24	\$ 2,800.64
46236	01/23/2024	BRAXTON STREICH	Bi-weekly 1/23/24	\$ 317.42
46237	01/23/2024	LARRY WARZECHA	Bi-weekly 1/23/24	\$ 1,639.05
800433	01/08/2024	IRSEFT	Remittance Check	\$ 2,740.14

800434	01/08/2024	STATE INCOME TAX	Remittance Check	\$ 738.99
800435	01/08/2024	HSA EFT	Remittance Check	\$ 585.00
800436	01/08/2024	PERA	Remittance Check	\$ 2,917.86
800437	01/08/2024	AFLAC	Remittance Check	\$ 162.51
800438	01/23/2024	VOID	Void	\$ -
800439	01/23/2024	STATE INCOME TAX	Remittance Check	\$ 801.15
800440	01/23/2024	HSA EFT	Remittance Check	\$ 585.00
800441	01/23/2024	VOID	Void	\$ -
800442	01/23/2024	AFLAC	Remittance Check	\$ 162.51
800443	01/23/2024	IRSEFT	Remittance Check	\$ 2,780.72
800444	01/23/2024	PERA	Remittance Check	\$ 3,137.96
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				\$ 637,853.33