

Council Present: Andrea Matheny, Curt Carrigan, Jesse Messner, Lori Copler, Rich Pohlmeier

Staff Present: Lori Cacka, Chad Draeger, Karl Koford

Visitors Present: Melissa Koford

Mayor Pohlmeier called the meeting to order.

Motion by Council Member Messner, seconded by Council Member Carrigan and carried to approve the consent agenda with the addition of 4A-RS Fiber Update to the agenda. Approve minutes of the regular meeting on 2/4/2025. Approve March Treasurers Report. Approve payment of the claims and payroll including check numbers 47044-47091, 411-423, 800577-800588 in the amount of \$596,731.40. Approve new bills written/to be written.

2025 – 017

Public Works submitted their report. The quotes for seal coating, fog sealing and mastic/crack filling were reviewed. A blower at the plant is getting fixed. Their Well was out and everything looks good. Maguire Iron checked over the Water Tower and things are good. There was a power outage on the East side of town last Sunday afternoon. McLeod Coop changed out the transformer. Public Works is going to work with McLeod Coop on a street lighting project in 5 years. They picked up the new mower last month.

BE IT RESOLVED by the City Council of Brownton, to approve the quote from Pearson Bros., Inc for seal coating and fog sealing for a cost of \$45,604.08.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Copler, and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

2025 – 018

BE IT RESOLVED by the City Council of Brownton, to approve the quote from MP Asphalt for mastic and crack sealing in the amount of \$10,100.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Messner, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted.

2025 – 019

Chief Koford submitted their report. He has been trying to keep on top of the important workload. Inventory list has been completed. Office and vehicles are cleaned. Officer Hanson will try to pick up some of the shifts in March. Officer Warzecha and Chief Koford received recognition for their years of service with the City of Brownton.

The Clerk gave the office report. It was discussed on how to handle the unlicensed pets in town. It was decided we would table this until we have staffed our police force to help address this problem. The Deputy Clerk will continue to work on getting them all licensed. The Clerk gave an update on the responses to the whistle in town. Majority of responses like the noon and 6pm. We are going to try to set up a Clean-up day on April 26th from 9am to noon, more to come on this.

Community Center rental rates tabled from last were discussed. Council felt rates needed to be raised to help with for improvements and repairs. The divider door between section 2 and 3 doesn't close anymore so it was decided to combine sections 2 and 3. Going forward you will be able to rent section 1 or the entire section. The damage deposit will increase to \$500 and the remaining rental rates will go up approximately 15%.

BE IT RESOLVED by the City Council of Brownton, to increase rental rates approximately 15% and increase the damage deposit to \$500.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Copler, seconded by Council Member Matheny and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2025 – 020**

Ordinance Title III: Administration was discussed. Council Member Copler had submitted some changes but other than that there were no changes.

Council Members Matheny and Council Member Carrigan gave an update on RS Fiber. Cities and Townships have been asked to pay \$200 toward a kitty to pay for future expenses. There is no financial information presented to this group yet. They are going to check with townships if they would be willing to put up towers. There still seems to be a lack of information released to this group yet.

Bruins were unable to make it to the meeting due to weather but asked the clerk to bring up a possible loan for the upcoming amateur baseball tournament in August. Council has some questions and have asked they come to the April meeting.

Council accepted the Annual Cogeneration Report from STAR Energy Services.

Liquor and gambling licenses for the BFD Relief Association for Brownton Days were submitted.

BE IT RESOLVED by the City Council of Brownton, to approve the liquor/gambling licenses for the Brownton Fire Department Relief Association to be held on July 25 & 26, 2025 in conjunction with Brownton Days.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Council Member Carrigan, seconded by Mayor Matheny, and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2025 – 021**

A RESOLUTION ACCEPTING A DONATION TO THE CITY

WHEREAS, the City of Brownton is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Recipient</u>	<u>Amount</u>
Brrownton Coop/BL Donation	BFD	\$200.00

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and **WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in with others, as allowed by law.

THE FOREGOING RESOLUTION was introduced and moved for adoption by Mayor Pohlmeier, seconded by Council Member Messner and with all present voting in favor thereof, said resolution was declared duly passed and adopted. **2025 – 022**

Mayor Pohlmeier and Council Member Copler approved to change the meeting to April 8, 2025, instead of April 1, 2025 to give the Clerk more time to prepare.

Building permits were handed out. The next meeting will be April 8, 2025. The Cubs Fun Run was approved by Council. Next month Title VII-Traffic Code and IX-General Regulations ordinances will be looked at. Council also requested the Clerk send a note to 427 2nd St N on ordinance violations on the condition of the building. They have asked that he appear before council in April.

Meeting was adjourned.

Lori Cacka, City Clerk

411	01/07/2025	DELTA DENTAL PLAN OF MINNESOTA	monthly billing	\$ 151.52
412	01/07/2025	GLENCOE COOP ASS'N	monthly billing	\$ 1,095.55
413	01/07/2025	METRO SALES, INC.	montly billing	\$ 62.15
414	01/07/2025	MN DEPT OF REVENUE SALES	dec billing	\$ 3,965.00
415	01/07/2025	RS FIBER COOP	monthy billing	\$ 598.14
416	01/07/2025	TRI COUNTY WATER	monthly billing	\$ 25.86
417	01/07/2025	USDA-RD LOAN PYMT	annual pymt	\$ 188,968.50
418	01/21/2025	AT & T MOBILE	monthly billing	\$ 125.44
419	01/21/2025	CHASE CARD SERVICES	monthly billing	\$ 684.72
420	01/21/2025	FURTHER	admin fees	\$ 18.00
421	01/21/2025	MCLEOD COOPERATIVE POWER ASS'N	gas reg station	\$ 51.72
422	01/20/2025	VOID	Void Check	\$ -
423	01/21/2025	MEDICA	monthly billing	\$ 3,907.39
47044	01/07/2025	LORI CACKA	Bi-weekly/monthly	\$ 1,213.34
47045	01/07/2025	MARK CACKA	Bi-weekly/monthly	\$ 176.34
47046	01/07/2025	CHAD DRAEGER	Bi-weekly/monthly	\$ 1,632.99
47047	01/07/2025	SPENCER GLAESER	Bi-weekly/monthly	\$ 1,312.57
47048	01/07/2025	DIANA KLABUNDE	Bi-weekly/monthly	\$ 736.45
47049	01/07/2025	KARL KOFORD	Bi-weekly/monthly	\$ 2,832.13
47050	01/07/2025	BRAXTON STREICH	Bi-weekly/monthly	\$ 129.32
47051	01/07/2025	MARK STREICH	Bi-weekly/monthly	\$ 731.19
47052	01/07/2025	LARRY WARZECHA	Bi-weekly/monthly	\$ 2,249.69
47053	01/07/2025	CHAD DRAEGER	phone stipend	\$ 60.00
47054	01/07/2025	EMERGENCY APPARATUS MAINTENANC	repairs/maint eng 1/2	\$ 1,842.93
47055	01/07/2025	GREATER MN COMMUNICATIONS	monthly billing	\$ 25.50
47056	01/07/2025	HUTCHINSON UTIL.COMMISSION	monthly usage	\$ 19,952.69
47057	01/07/2025	LEAGUE OF MN CITIES	membership dues	\$ 1,072.00
47058	01/07/2025	MN MAYOR ASSOCIATION	mayor memshp 2025	\$ 30.00
47059	01/07/2025	MN MUNICIPAL UTILITIES ASS'N	membership	\$ 1,084.00
47060	01/07/2025	MN STATE FIRE CHIEFS ASS'N	membership	\$ 220.00
47061	01/07/2025	NATE ZELLMANN	shaft/pipe	\$ 30.00
47062	01/07/2025	PETTY CASH FUND	reimburse	\$ 61.55
47063	01/07/2025	RICH POHLMEIER	phone stipend	\$ 40.00
47064	01/07/2025	SECURITY BANK & TRUST CO	mnothly power billing	\$ 34,286.80
47065	01/07/2025	SPENCER GLAESER	phone stipend	\$ 20.00
47066	01/07/2025	UTILITY CONSULTANTS, INC.	Spls 11/21,27 12/5,12	\$ 1,018.73
47067	01/07/2025	VOLUNTEER FIREFIGHTERS BENEFIT	28 members w/6 new	\$ 304.00

47068	01/07/2025	WEST CENTRAL SANITATION	monthly billing	\$ 4,209.05
47069	01/07/2025	XCEL ENERGY	dg usage 2024	\$ 1,943.46
47070	01/21/2025	LORI CACKA	BI-weekly 1/21/25	\$ 1,213.34
47071	01/21/2025	CHAD DRAEGER	BI-weekly 1/21/25	\$ 1,632.98
47072	01/21/2025	SPENCER GLAESER	BI-weekly 1/21/25	\$ 1,312.57
47073	01/21/2025	DIANA KLABUNDE	BI-weekly 1/21/25	\$ 736.45
47074	01/21/2025	KARL KOFORD	BI-weekly 1/21/25	\$ 682.03
47075	01/21/2025	KARL KOFORD	BI-weekly 1/21/25	\$ 577.75
47076	01/21/2025	LARRY WARZECHA	BI-weekly 1/21/25	\$ 2,304.25
47077	01/21/2025	KARL KOFORD	KK-vac/sick payout	\$ 5,928.44
47078	01/20/2025	VOID	Void Check	\$ -
47079	01/21/2025	CITY OF BROWNTON	monthly billing	\$ 7,693.97
47080	01/21/2025	JOHNSON CONTROLS	5 yr contract	\$ 477.22
47081	01/21/2025	MCLEOD COUNTY AUDITOR-TREAS	2025 special assess	\$ 263.00
47082	01/21/2025	MN DNR ECO & WATER RESOURCES	permit #1980-4021	\$ 253.20
47083	01/21/2025	MN RURAL WATER ASS'N	Spencer Glaeser reg	\$ 350.00
47084	01/21/2025	NEUBARTH LANDSCAPING	HK billing-Inv#21874	\$ 200.00
47085	01/21/2025	REDLINE SYSTEMS INC	replacement skids	\$ 390.00
47086	01/21/2025	SECURITY BANK & TRUST	2019A Refunding	\$ 167,056.05
47087	01/21/2025	SHORT ELLIOT HENDRICKSON, INC	well #2 project	\$ 466.93
47088	01/21/2025	ST OF MN DEPT OF PUBLIC SAFETY	Tier II reporting-2024	\$ 100.00
47089	01/21/2025	US BANK	2018C	\$ 66,854.75
47090	01/21/2025	US BANK	rs fiber billing	\$ 44,485.04
47091	01/21/2025	XCEL ENERGY	monthly billing	\$ 35.62
800577	01/07/2025	IRSEFT	Remittance Check	\$ 3,067.11
800578	01/07/2025	STATE INCOME TAX	Remittance Check	\$ 836.70
800579	01/07/2025	HSA EFT	Remittance Check	\$ 735.00
800580	01/07/2025	PERA	Remittance Check	\$ 3,446.18
800581	01/07/2025	AFLAC	Remittance Check	\$ 162.51
800582	01/21/2025	IRSEFT	Remittance Check	\$ 2,586.54
800583	01/21/2025	STATE INCOME TAX	Remittance Check	\$ 665.59
800584	01/21/2025	HSA EFT	Remittance Check	\$ 735.00
800585	01/21/2025	PERA	Remittance Check	\$ 2,548.36
800586	01/21/2025	AFLAC	Remittance Check	\$ 162.51
800587	01/20/2025	IRSEFT	Remittance Check	\$ 1,386.38
800588	01/20/2025	STATE INCOME TAX	Remittance Check	\$ 517.21
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				\$ 596,731.40